Kenvale
COLLEGE OF HOSPITALITY
COOKERY & EVENTS

Language, literacy and numeracy (LLN) requirements

In order to be successful at Kenvale College it is vital that your LLN skills are competent so you can actively participate in your chosen area of study. As required by the *Standards for RTOs 2015*, Kenvale College will assess your level of LLN skills before you start your course, using an online LLN test. Your LLN test results will be measured against the LLN requirements for the course or courses you propose to study with Kenvale College.

Kenvale College understands that that not all students have the LLN skills to complete their course without help. For this reason the College will identify students' gaps in LLN and assist students to achieve their goals, wherever possible.

Our overall LLN strategy takes into account the process of reasonable adjustment to Kenvale College's standard processes and practices. Reasonable adjustments are those that would not cause unjustifiable hardship to Kenvale College[1].

About Kenvale College's online LLN tests

Before you can start studying at Kenvale College you will need to successfully complete the online LLN test. Regardless of whether you're applying for one or more courses with Kenvale College, you only need to complete the LLN test once. If you're returning to your studies at Kenvale College after a long break, you may also need to complete the LLN test. This is at the College's discretion. Please check any advice in your Letter of Offer.

The LLN test will evaluate your level of ability in five core skills as per the Australian Core Skills Framework (ACSF): Reading, Writing , Learning, Oral communication and Numeracy.

Test questions will range from match items, re-order items, point & click, multiple choice and text entry and basic calculations.

The purpose of the LLN test is to ensure that you have the basic skills required to complete your studies and succeed in the workplace. The test will also give the College a clear picture of your current level of language, literacy and numeracy skills so we can support you in your studies.

Students applying for VET Student Loans– Domestic Students Only

In order to fullfill the requirements of assessing your academic suitability to apply for a VET Student Loan (VSL), students must be assessed by the College as academically suited to undertake the approved course. The test for VSL suitability CANNOT BE UNDERTAKEN ONLINE. Students must arrange an appointment to attend the College by contacting admissions@kenvale.edu.au

For VSL applicants, scores at Level 2 or below require candidates to wait at least one month to re-sit. Candidates that score at Level 3 may be offered a re-sit within one week.
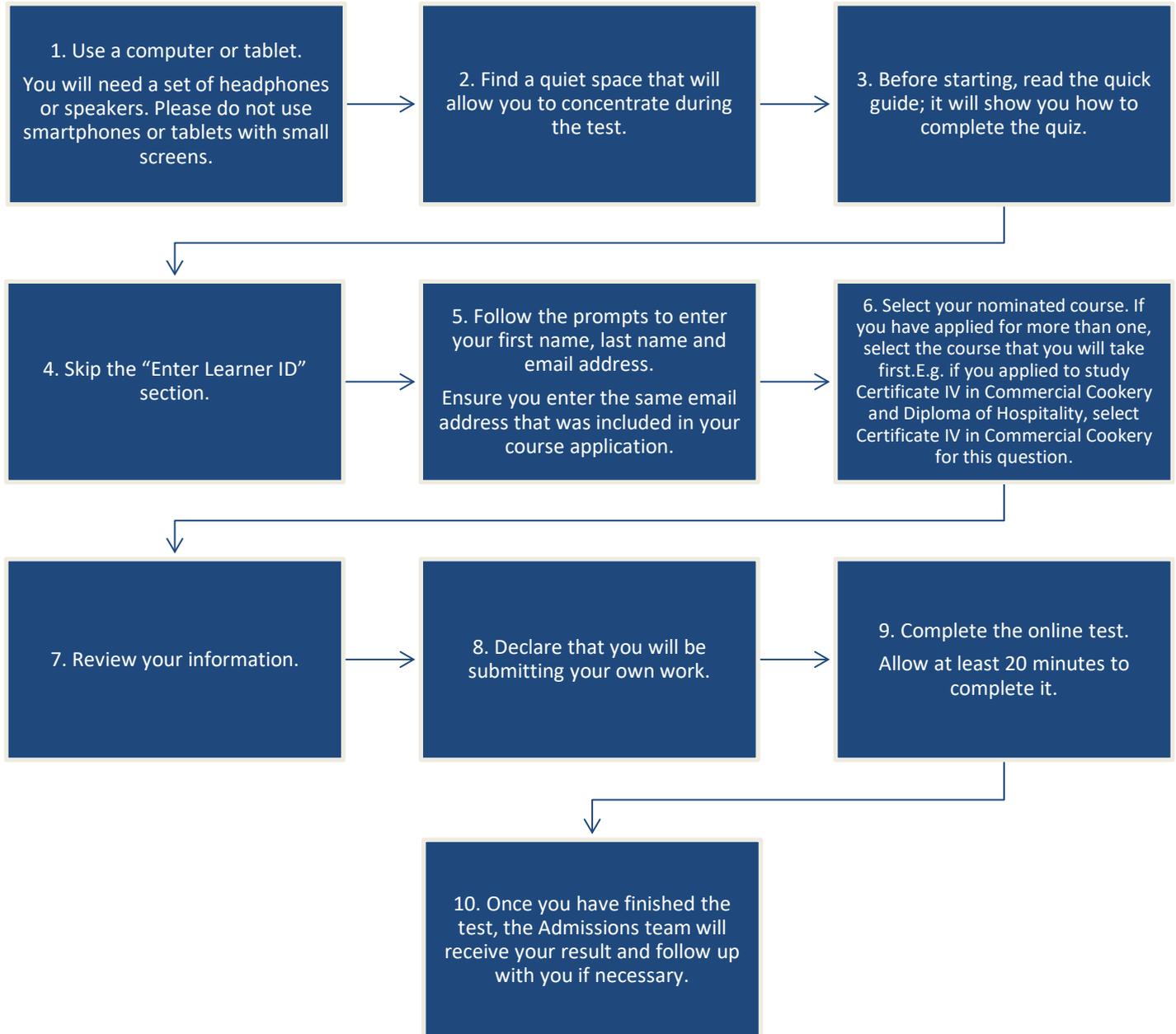
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[1] Providing quality training and assessment services to students with disabilities. **The Australian Skills Quality Authority (ASQA). Available on https://bit.ly/2YChftS.**

How to complete the online LLN test

The quiz should take you between 20 and 30 minutes to complete. You do not have to finish it in one sitting.

After your application has been submitted and before the Letter of Offer is issued, the admissions team will provide you with a link to access the LLN test. You can click on the link or copy and past it into your internet browser.

Kenvale College do not charge candidates to sit the LLN robot test. Please follow the steps below:

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1. Use a computer or tablet.          2. Find a quiet space that will        3. Before starting, read the quick
You will need a set of headphones     allow you to concentrate during        guide; it will show you how to
or speakers. Please do not use        the test.                              complete the quiz.
smartphones or tablets with small
screens.
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4. Skip the "Enter Learner ID"        5. Follow the prompts to enter         6. Select your nominated course. If
section.                              your first name, last name and         you have applied for more than one,
                                      email address.                         select the course that you will take
                                      Ensure you enter the same email        first. E.g. if you applied to study
                                      address that was included in your      Certificate IV in Commercial Cookery
                                      course application.                    and Diploma of Hospitality, select
                                                                             Certificate IV in Commercial Cookery
                                                                             for this question.
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7. Review your information.           8. Declare that you will be            9. Complete the online test.
                                      submitting your own work.              Allow at least 20 minutes to
                                                                             complete it.
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10. Once you have finished the
test, the Admissions team will
receive your result and follow up
with you if necessary.
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If you have technical issues or need help initiating your online LLN test, please contact the Admissions team on enquiries@kenvale.edu.au