



Application Form

Home Traditions

How to use this form

1. Please complete this form, then
2. Sign and date the declaration on the last page, then
3. Please send the completed, signed and dated form to the College's Admissions Department:

POST: Kenvale College Admissions
 38 High St, Randwick, NSW 2031, Australia **OR**
EMAIL: admissions@kenvale.edu.au

General Information

| | | | |
|-------------------|--|------------------------|--|
| Start Date | | Course Location | |
|-------------------|--|------------------------|--|

Personal Details

Please circle option if necessary

| | | | | | |
|-----------------------------------|----------------|-----------------------|-----|-------------------------|-----|
| Title | Mr/Mrs/Ms/Miss | Family Name | | First Given Name | |
| Second Given Name | | Preferred Name | | | |
| Date of Birth (dd/mm/yyyy) | | Gender | | | |
| Phone Number | (H) | | (W) | | (M) |
| Email Address | | | | | |

Addresses

| | | | | | |
|--|--|--------------|--|-----------------|--|
| Home Address | | | | | |
| Street Address 1 | | | | | |
| Street Address 2 | | | | | |
| Suburb | | State | | Postcode | |
| Country | | | | | |
| Mailing Address | | | | | |
| Is your mailing address the same as your residential address? | | | No /Yes (Please proceed to next section) | | |
| Street Address 1 | | | | | |
| Street Address 2 | | | | | |
| Suburb | | State | | Postcode | |
| Country | | | | | |

Next of Kin (Emergency Contact)

| Next of Kin | | | | |
|-------------------------|----------------|--------------------|-------------------------|-------------------------|
| Title | Mr/Mrs/Ms/Miss | Family Name | | First Given Name |
| Phone Number (1) | | | Phone Number (2) | |
| Email Address | | | | |

Course Enrolment & Fees

Please select your course or module choice in the table below (tick):

| Option 1: Complete Diploma (9 modules) / Duration- Four terms (one year) duration | | | | |
|---|---|---|--|--|
| Payment Options | Fee (\$) | Due Date | | |
| Upfront Payment | 1,800 | Two weeks prior to commencement of term 1 | | |
| Two Instalments | 1,000 | Two weeks prior to commencement of term 1 | | |
| | 1,000 | Two weeks prior to commencement of term 3 | | |
| Four Instalments | 525 | Two weeks prior to commencement of term 1 | | |
| | 525 | Two weeks prior to commencement of term 2 | | |
| | 525 | Two weeks prior to commencement of term 3 | | |
| | 525 | Two weeks prior to commencement of term 4 | | |
| Monthly and other payment plans are possible when: | 1. Plan has been approved by the Management Team 2. Payments will be made punctually via Electronic Funds Transfer (EFT) into Kenvale College's bank account | | | |
| Option 2: Enrol in Individual Modules | | | | |
| Payment Options | Duration | Fee (\$) | Due Date | |
| FS1 – Family Anthropology | 2 Wks | 200 | A week prior to the commencement of the module | |
| FS2- Time Management | 2 Wks | 200 | A week prior to the commencement of the module | |
| FS3- Beauty, Design and Tradition | 3 Wks | 200 | A week prior to the commencement of the module | |
| HO1- Dining & Entertainment | 3 Wks | 300 | A week prior to the commencement of the module | |
| HO2- Home Maintenance | 5 Wks | 300 | A week prior to the commencement of the module | |
| HO4- Textile Science & Technology | 4 Wks | 300 | A week prior to the commencement of the module | |
| HO5- Home Finances | 2 Wks | 200 | A week prior to the commencement of the module | |
| HO6- Kitchen Essentials | 4 Wks | 300 | A week prior to the commencement of the module | |
| HO7- Kitchen Masterclass | 9 Wks | 750 | A week prior to the commencement of the module | |

Below is a list of materials available in printed form for the Home Management Diploma subjects. These materials will be available in the College's online student Platform upon enrolment. Please tick below:

| Subject | Handbook Price Colour | Handbook Price Black & White |
|---|-----------------------|------------------------------|
| Family Anthropology Handbook | \$40 | \$20 |
| Time Management Handbook | \$30 | \$15 |
| Kitchen Essentials & Masterclass Handbook | \$80 | \$35 |
| Home Finance Handbook | \$30 | \$15 |
| Textiles Science & Technology Handbook | \$40 | \$20 |
| Beauty, Design & Traditions Handbook | \$30 | \$15 |
| Home Maintenance Handbook | \$70 | \$50 |
| Dining & Entertaining Handbook | \$30 | \$15 |
| Total Payment | | |
| Total Payment for student enrolment (Please- Add up figures) | | |

How did you hear about Kenvale?

Tick as many as apply

| | |
|--------------------------|------------------------|
| <input type="checkbox"/> | Internet |
| <input type="checkbox"/> | Word of Mouth |
| <input type="checkbox"/> | Advertisement |
| <input type="checkbox"/> | Other (Please Specify) |

Payment Options

I enclose a cheque/credit card details (Select ONE).

Visa Mastercard Cheque (Payable to Kenvale College)

Card No: _____

Expiry Date: _____

Cardholder's Name: _____

EFT Payments can be made to the following bank account:

Account Name: Kenvale College

BSB: 062 303

Account No: 1006 7300

Refund Policy

Upfront payment refunds are only available if requested two weeks before the commencement of classes in February 2016. No refund payable for other payment options once classes have commenced.

Declaration

Please read and sign the declaration below

The information provided on this form or during your enrolment will be used to send you information about Kenvale. In future we may contact you by email or telephone to receive updates on short courses or other opportunities for students. The information you provide is confidential. It will be kept private and will not be released by us under any circumstances to any third parties. By completing this form, you are consenting to being contacted for the purposes stated.

I hereby grant to Kenvale College, their legal representatives and assigns, those for whom Kenvale College is acting and those acting with their authority, and permission, the irrevocable and unrestricted right and permission to copyright, in their own name any photographs of myself, quotes, projects and papers submitted to the College to be used for their marketing and promotional needs. I hereby waive any right that I may have to inspect or approve the finished product or products before it is used for this purpose. I hereby release, discharge and agree to save harmless Kenvale College from any liability for quoting, printing, recording or publishing any of my work or photographs of myself without limitation to any claims for libel or invasion of privacy.

As a student of Kenvale College, and during the course of my studies, I will have access to information regarding Kenvale College's business.

- I recognise that this information is one of Kenvale College's most valuable assets.
- I recognise that we must all carefully safeguard this information to ensure Kenvale College maintains its competitive edge, and remains effective and efficient.
- I acknowledge that there are legal requirements regarding the protection of all information stored at Kenvale College that are relevant to me and my actions.

| | | | |
|------------------|--|-------------|--|
| Signature | | Date | |
|------------------|--|-------------|--|

Please submit this form

Please send this application form with supporting documents to:

POST: Kenvale College Admissions
 38 High St, Randwick, NSW 2031, Australia
EMAIL: admissions@kenvale.edu.au